



Christ the King Community Daycare/Preschool

Tuition Policy

- Tuition is billed on the 1st of each month
- EFT payments are processed on the 5th of the month
- All payments are due by the 10th of the month. If not paid by the 10th, a late fee of \$20.00 will apply. If tuition is not paid by the 15th, your child may not be guaranteed a seat the following month.
- Contracts are automatically renewed until 30 days written notice is given. Tuition is paid on a one month basis. No credits will be given for missed days.
- For any families withdrawing, all balances must be paid.

Overtime Policy

- There is a \$5.00 charge for every 15 minutes your child is dropped off before or picked up after their contracted schedule time.
- Those with a 35 hour or greater flex schedule will accumulate an overtime charge once you go over your contracted weekly hours. The charge will be \$5.00 for every 15 minutes you go over your hours.

Late Pick-Up Policy

- If your child is picked up after closing, there will be a \$25.00 late pick-up fee applied in addition to the current overtime policy charges.